

## Turning the Cash Register Function On

From the Main Menu select the following options:

# 7 Files

#17 Location Master

#1 Location Master Maintenance

Select Information Pertaining to SPSWR (Wholesale/Retail)

Invoicing Environment

```
South Point Systems Inc.                               Screen 2 of 6 - (EA)

WORK WITH/ESTABLISH INVOICING ENVIRONMENT
Default Selling Price Level--: 2 (1 2 3 4 5 6 M N O P Q R C J D or W)
Default List Price Level-----: 5 (1 2 3 4 5 6 M N O P Q R C J D or W)
Default Misc Sales G.L. Acct--: 53500 SALES - HARDWARE/SOFTWARE
Default Freight G.L. Account--: 60700 FREIGHT AND EXPRESS
Default to Inquiry Customer--: (Y = Yes)
Default Customer for Inquiry--: 99920 CASH SALE
Tax Freight at General Rate--: N (Y = Yes)
Tax Miscellaneous Sales-----: N (Y = Yes)
Break Freight Surcharges Out--: (Y = Yes)
Allow Sales Person Assignment: (Y = Yes)
A/R Customer Override-----: Y (Y = Yes)
Use Cash Register Function---: Y (Y = Yes)
Print G.L. Accts at Day End--: (Y = Yes)

Move Cursor to Field you wish to see more information about and press F10
Fields denoted by (M) are mandatory and Must have data entered into them.
PRESS ENTER TO CONTINUE (+) F7 - EXIT PROGRAM
F1 - UPDATE CHANGES          F10 - VIEW FIELD DEFINED HELP
F2 - PAGE BACK                (-) F12 - VIEW ESTABLISHED G.L. ACCOUNTS
F5 - 1st SCREEN               F14 - VIEW ESTABLISHED CUSTOMERS
```

Go to Screen 2 of 6.

Put a "Y" in Use Cash Register function – Second option from bottom.

F1 Update Changes

F7 Exit

If you need additional information, email [support@southpoint.net](mailto:support@southpoint.net) or call our office.